



UNIVERSITY OF LEEDS

CANDIDATE BRIEF

Teaching Fellow in Psychology, Faculty of Medicine and Health



Salary: Grade 7 (£33,199 – £39,609 per annum)

Reference: MHPSY1057

Closing date: 18 June 2019

Interview date: 9 July 2019

Fixed-term for one year as cover for a research fellowship

We are happy to consider job share applications and are committed to flexible working for all our employees.

Teaching Fellow in Psychology School of Psychology

Would you like to prove your ability and gain experience in the delivery of outstanding student education in a leading psychology department at a world-class university? Do you have expertise relating to perception and human neuropsychology?

This developmental role provides an opportunity for you to deliver an innovative and excellent student experience on Psychology's very popular undergraduate and taught postgraduate programmes. You will have the opportunity to deliver lectures, practical sessions, seminars and tutorials as well as leading a module and being involved in the assessment, supervision and mentoring of students. You will be student centred in your approach and be able to provide academic support to students. You will be able to deliver and support established teaching in Psychology, principally in the areas of Perception, and Human Neuropsychology, but with the expectation that you will be able to contribute elsewhere in the UG programme.

Applicants will have a postgraduate or equivalent qualification in Psychology and have previous teaching experience at both undergraduate and, preferably, post graduate level. You should have experience of developing and delivering your own teaching using a range of materials and methods and be able to demonstrate experience of student assessment and giving feedback. You will also have excellent computer and IT skills, with effective communication, interpersonal and presentation skills. Experience in undertaking administrative duties will also be an advantage.

As a Teaching Fellow, the main focus of the role will be the development and delivery of high quality teaching. However there is an intention that you will have the opportunity to benefit from the research culture and activities within the School in order to help you deliver world class, research informed teaching.



What does the role entail?

As a Teaching Fellow, your main duties will include:

- To develop, promote and deliver postgraduate and undergraduate teaching in Psychology in a range of settings including small group tutorials and lectures
- To act as a module leader
- To provide first line support to undergraduate and postgraduate students, appreciating their individual needs and their circumstances and act as a mentor in the capacity of personal tutor
- To be involved in assessing the work and progress of students in their courses through appropriate assessment instruments and criteria and provide constructive feedback
- To prepare the necessary educational support materials
- To undertake module reviews
- To supervise project students at undergraduate and postgraduate levels
- To contribute to Psychology and University of Leeds Student Education procedures
- Undertake administrative tasks in relation to teaching activities
- To actively engage in your own continuing professional development
- To promote excellence in learning and teaching
- To actively follow and promote University of Leeds policies and guidelines
- Maintain a good working knowledge of the pertinent literature and current developments in Psychology
- Attend School research seminars and meetings and undertake training courses where required
- To carry out any other duties commensurate with the grade and purpose of the post as; directed by the Dean of Faculty or nominee as appropriate

These duties provide a framework for the role and should not be regarded as a definitive list. Other reasonable duties may be required consistent with the grade of the post.

You will report to Dr Amanda Harrison, Director of Student Education, School of Psychology.



What will you bring to the role?

As a Teaching Fellow you will have:

- A BSc (or equivalent) in psychology
- A PhD in a relevant psychological subject area
- Previous experience of working within a psychology setting and evidence of an ability to deliver excellence in teaching and student support
- Advanced statistical understanding with good experience in using SPSS
- Data management, analytical and computer skills
- A flexible attitude to working practices
- Ability to prioritise work and manage time effectively
- Ability to work both independently and collegiately as part of a team
- Ability to use initiative as appropriate
- Advanced IT skills
- Excellent analytical and problem-solving skills
- Effective communication skills as demonstrated by previous publications and conference presentations
- Attention to detail
- Flexibility and experience of working in a busy environment
- An enthusiastic, pro-active and co-operative approach

You may also have:

- experience of assessment of undergraduate essays and reports

How to apply

You can apply for this role online; more guidance can be found on our [How to Apply](#) information page. Applications should be submitted by **23.59** (UK time) on the advertised closing date.

Contact information

To explore the post further or for any queries you may have, please contact:

Dr Amanda Harrison, Director of Student Education

Tel: +44 (0)113 343 6689; Email: a.a.harrison@leeds.ac.uk



Additional information

The School has a large undergraduate programme (single honours BSc Psychology), with extremely successful Year Abroad and Industrial year placement options plus an Integrated undergraduate Masters MPsych Advanced Psychology, alongside two Taught masters programmes (MSc Cognitive Development and its Disorders and MSc Psychological Approaches to Health). We also contribute to two interdisciplinary UG programmes: BSc Psychology with Education and BA Philosophy, Psychology and Scientific Thought.

The size of the department enables us to offer a wide range of undergraduate modules in all areas of Psychology. The undergraduate programmes are delivered within semesters, and modular in their construction. Following a first year designed to introduce students to the basic concepts and skills, the course is made up of core modules which provide an overview of Psychology, allowing the students to progress to more specialised modules in their final year, when they also produce a research dissertation. The programmes offer students a secure grounding as well as considerable freedom in tailoring their programme through option choices to suit their particular interests. The bulk of the teaching is conducted through a combination of lectures, tutorials and research experience.

The School operates an agreed workload model which helps to balance colleagues' teaching, research and administrative loads. The amount of teaching assigned depends on the size of the modules and other loads.

Find out more about the [Faculty of Medicine and Health](#)

Find out more about the [School of Psychology](#)

Find out more about [Athena Swan](#) in the Faculty.

Working at Leeds

Find out more about the benefits of working at the University and what it is like to live and work in the Leeds area on our [Working at Leeds](#) information page.



Candidates with disabilities

Information for candidates with disabilities, impairments or health conditions, including requesting alternative formats, can be found on our [Accessibility](#) information page or by getting in touch with us at disclosure@leeds.ac.uk.

Criminal record information

Rehabilitation of Offenders Act 1974

A criminal record check is not required for this position. However, all applicants will be required to declare if they have any 'unspent' criminal offences, including those pending.

Any offer of appointment will be in accordance with our Criminal Records policy. You can find out more about required checks and declarations in our [Criminal Records](#) information page.

