



UNIVERSITY OF LEEDS

## CANDIDATE BRIEF

Teaching Fellow in Sustainability and Consultancy, Faculty of Environment



**Salary: Grade 7 (£33,199 – £39,609 p.a.pro rata)**

**Reference: ENVEE1334**

**Closing date: 26 June 2019**

**Part time – 50% of the full time equivalent**

**Fixed-term for 3 years**

**We will consider job share / flexible working arrangements**

# Teaching Fellow in Sustainability and Consultancy

## School of Earth and Environment, Faculty of Environment

**Do you have expertise in environmental consultancy, and a passion for sharing this? Would you like to be part of a team delivering an exceptional student experience in Sustainability and Consultancy?**

As a Teaching Fellow in Sustainability and Consultancy, you will teach on the MSc Sustainability and Consultancy and Sustainability and Business degrees, bringing your industry experience into the classroom. You will support the delivery of this programme, particularly in leading on industry liaison across a suite of modules that interface with industry, sourcing external practitioner input and managing this. You will provide a central point of contact for other colleagues on the programme. You will contribute to the organisation, supervision and marking of industrial placement projects and to marking assignments on modules as appropriate, with a particular view to assessment through an industry lens.

### What does the role entail?

As a Teaching Fellow in Sustainability and Consultancy your main duties will include:

- Industry liaison, bringing your own industry experience into the classroom, sourcing and managing external practitioner input;
- Providing inspirational teaching and learning, which reflects professional standards and industry good practice;
- Managing the MSc project host network, and leading on health & safety documentation and risk reviews for Sustainability consultancy projects;
- Supporting and delivering modules, including lectures and tutorials at different levels on postgraduate taught courses;
- Supervising and marking industrial placement projects
- Assessing students' work, including setting and marking coursework;
- Providing timely feedback to students on their studies, identifying the learning needs of students and defining appropriate learning objectives;
- Designing and utilising innovative approaches to learning and teaching, especially with regard to the provision of teaching material through digital media and blended learning;



- Contributing to the review, planning, development and quality assurance of modules and programmes within the MSc Sustainability and Consultancy and related programmes
- Acting as academic tutor for modules taught, administering and documenting modules taught in collaboration with other academic and support staff as appropriate;
- Acting as personal tutor, providing pastoral care and supporting students in maximising the benefits of their time at Leeds;
- Contributing to recruitment, widening participation and public engagement activities within the school;
- Maintaining your own continuing professional development.

These duties provide a framework for the role and should not be regarded as a definitive list. Other reasonable duties may be required consistent with the grade of the post.

## What will you bring to the role?

As a Teaching Fellow in Sustainability and Consultancy you will have:

- Experience of working in sustainability and with business, ideally in consultancy;
- A Masters degree in a relevant field, or equivalent industrial experience;
- The ability to motivate and engender enthusiasm in others, as evidenced for example in student feedback obtained from previous teaching experience, with an enthusiastic, creative approach to transferring knowledge and skills to students;
- Experience of managing health & safety, environment and quality management systems;
- An ability to use IT effectively and innovatively in the preparation and delivery of teaching material;
- Excellent team working and networking skills;
- Excellent communication and interpersonal skills, with a flexible, motivated and co-operative approach and good time management skills;
- An ability to contribute effectively to administrative activities;
- A strong commitment to your own continuous professional development.



You may also have:

- Substantial experience of teaching within Higher Education;
- Experience of teaching at Masters level on the topic of Sustainability and Consultancy;
- Experience of applying research and scholarship in teaching;
- Experience of undertaking research in a related field, with a proven record of achievement as a single or main author of refereed publications.

## How to apply

You can apply for this role online; more guidance can be found on our [How to Apply](#) information page. Applications should be submitted by **23.59** (UK time) on the advertised closing date.

## Contact information

To explore the post further or for any queries you may have, please contact:

**[Dr George Holmes](#), Associate Professor of Conservation and Society**

Tel: +44 (0)113 343 1163

Email: [G.Holmes@leeds.ac.uk](mailto:G.Holmes@leeds.ac.uk)

## Additional information

Find out more about the [Faculty](#)

Find out more about our [School](#)

Find out more about our [Research and associated facilities](#)

Find out more about Athena Swan in the [Faculty](#).



### **A diverse workforce**

The Faculty of Environment has been awarded the Athena SWAN bronze award for our work on advancing gender equality across the three schools. The Athena SWAN charter and awards seek to identify, promote and share good practice in advancing equality across genders in academia. This means analysing the journey from undergraduate applications through postgraduate study right up to the recruitment and retention of professorial staff and identifying how to improve.

### **Working at Leeds**

Find out more about the benefits of working at the University and what it is like to live and work in the Leeds area on our [Working at Leeds](#) information page.

### **Candidates with disabilities**

Information for candidates with disabilities, impairments or health conditions, including requesting alternative formats, can be found on our [Accessibility](#) information page or by getting in touch with us at [disclosure@leeds.ac.uk](mailto:disclosure@leeds.ac.uk).

## **Criminal record information**

### **Rehabilitation of Offenders Act 1974**

A criminal record check is not required for this position. However, all applicants will be required to declare if they have any 'unspent' criminal offences, including those pending.

Any offer of appointment will be in accordance with our Criminal Records policy. You can find out more about required checks and declarations in our [Criminal Records](#) information page.

