



UNIVERSITY OF LEEDS

CANDIDATE BRIEF

Clinical Skills Educator, Faculty of Medicine and Health



Salary: Grade 7 (£33,199 – £39,609 per annum pro rata)

Reference: MHIME1107

Closing date: 26 June 2019

Interview date: 15 July 2019

Post 1 = 60% 3 days

Post 2 = 40% - 2 days

Clinical Skills Educator

School of Medicine

Leeds Institute of Medical Education (LIME)

Would you like to join a dynamic team at the heart of delivering student education? Are you an enthusiastic and motivated healthcare professional with an interest in education who could contribute to the development of future healthcare professionals through the provision of high quality clinical skills teaching and assessment?

We are looking for a motivated professional who possesses both relevant clinical and teaching experience. You will be involved in organising and delivering teaching and simulation for students and staff in a range of clinical skills. You will develop new workshops and create innovative ways of learning to allow students to develop high levels of competence and confidence in a safe, risk free environment. You will also take part in assessment and feedback on students' clinical skills and have a major involvement in the Objective Structured Clinical Examinations (OSCEs), including organisation and examining.

Clinical Skills teaching complements the students' academic learning, supporting both theoretical and clinical work. Students strongly value this teaching and view the professional experience and guidance as essential for their development and future success.

You will need to demonstrate effective communication skills, be able to relate well to students and possess the ability to work both independently and within a small team. You will be an enthusiastic and highly motivated qualified healthcare professional, (e.g. nurse, doctor) with extensive experience in a clinical setting involving recent clinical contact with patients. You will have current professional registration with a regulated body including the GMC, NMC or HCP and a relevant healthcare qualification. Additionally, you will have experience in teaching and assessment and hold an appropriate university teaching qualification or be willing to work towards one.



What does the role entail?

As a Clinical Skills Educator your main duties will include:

- Teaching a variety of clinical skills to small groups of undergraduate students including Medical, Dental and Physician Associate students. This includes preparation and on-going evaluation to continuously improve the provision of teaching;
- Helping students develop appropriate professional attitudes and communication skills through working with patients, peers and simulators;
- Assisting students in developing their knowledge and skills in history taking and examination and providing feedback to improve techniques;
- Developing new and revised workshops in line with the changes in curriculum and professional practice;
- Utilising available technologies to enhance and develop clinical skills teaching and contribute to the development of relevant e-resources;
- Supporting the Clinical Skills Education Team Scholarship strategy through contributing to research and evaluation of clinical skills teaching and assessment;
- Maintaining knowledge of up to date clinical practice to ensure teaching is current and prepares students for learning in clinical practice;
- Liaising with the Head of Clinical Skills Education and actively contributing to the team's annual planning exercise and publicity agenda;
- Assisting with undergraduate assessments including assisting in the organisation, co-ordination and examination of student's clinical skills including OSCEs;
- Assisting with quality assurance processes including collecting, compiling and disseminating student evaluations and feedback;
- Participating in peer review of teaching as part of ongoing professional development;
- Undertaking pastoral support for students and escalating concerns if necessary;
- Identifying student progression problems at an early stage and providing advice and guidance where necessary;
- Recording student attendance as necessary and providing feedback on student learning.

These duties provide a framework for the role and should not be regarded as a definitive list. Other reasonable duties may be required consistent with the grade of the post.



You will report to Laura Smith, Head of Clinical Skills Education.

What will you bring to the role?

As a Clinical Skills Educator you will have:

- Qualified status as a healthcare professional (e.g. nurse, doctor) with extensive experience in a clinical setting involving patients;
- Current professional registration with a regulated body including the GMC, NMC or HCP with a healthcare related qualification;
- Excellent communication and interpersonal skills;
- Organisational and time management skills including experience of prioritising and meeting tight deadlines;
- A proven interest in medical education/teaching with an enthusiastic and innovative approach;
- A formal teaching qualification or willing to work towards one;
- The skills to relate to students and manage small and large group teaching;
- Experience of working unsupervised effectively within a small team;
- Flexibility and adaptability to facilitate student groups cross sites including working in a clinical setting as well as a teaching environment;
- Willingness to undertake specific training required for the post including maintaining professional knowledge through CPD networks;
- Excellent computer skills with good working knowledge of Word, Excel and PowerPoint to produce material for teaching;
- High professional standards and able to act as a role model for students.

You may also have:

- Knowledge and understanding of undergraduate medical education, curricula and programmes;
- Experience of peer reviews;
- Advanced Life Support Instructor status or qualification;
- Teaching/training experience of adults including developing new material and assessment methods.



How to apply

You can apply for this role online; more guidance can be found on our [How to Apply](#) information page. Applications should be submitted by **23.59** (UK time) on the advertised closing date.

Contact information

To explore the post further or for any queries you may have, please contact:

Laura Smith, Head of Clinical Skills Education

Tel: +44 (0)113 2067251/2067254

Email: l.e.smith@leeds.ac.uk

Additional information

The Clinical Skills Education Team are based at The Clinical Practice Centre, at St James University Hospital. The team provides clinical skills teaching provision for a large number of undergraduate and postgraduate students from across a number of School of Medicine programmes.

Find out more about the [Faculty of Medicine and Health](#).

Find out more about [Athena Swan](#) in the Faculty.

Working at Leeds

Find out more about the benefits of working at the University and what it is like to live and work in the Leeds area on our [Working at Leeds](#) information page.

Candidates with disabilities

Information for candidates with disabilities, impairments or health conditions, including requesting alternative formats, can be found on our [Accessibility](#) information page or by getting in touch with us at disclosure@leeds.ac.uk.



Criminal record information

Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975

This post requires an enhanced and barred list criminal record check from the Disclosure and Barring Service (DBS), and any equivalent overseas authorities where relevant. The successful candidate will be required to give consent for the University to check their criminal record status. All applicants are required to make a self-declaration where applicable.

Any offer of appointment will be subject to the University being satisfied with the outcome of these checks, in accordance with our Criminal Records policy. You can find out more about required checks and declarations in our [Criminal Records](#) information page.

