



UNIVERSITY OF LEEDS

## CANDIDATE BRIEF

Teaching Fellow in Medieval History, School of History and the IMS,  
Faculty of Arts, Humanities and Cultures



**Salary: Grade 7 (£33,199-£39,609. p.a.)**

**Reference: AHCHI1022**

**Closing date: 25 July 2019**

**Fixed-term, full time, for 12 months from 1 September 2019**

**We will consider flexible working arrangements**

## Teaching Fellow in Medieval History

### School of History, Faculty of Arts, Humanities and Cultures

Are you an academic with proven abilities to carry out research-led teaching in Medieval History, with a particular focus on histories of religiosity, belief and community? Do you have the ability to motivate and inspire students? Are you keen to contribute to research-led teaching in our department?

You will carry out teaching in Medieval History and Medieval Studies, with a particular focus on religious cultures, communities, beliefs and practices.

You will have a PhD in Medieval History or a cognate discipline (or be close to completion) and relevant teaching experience.

As a Teaching Fellow your main duties will include:

- Providing a stimulating, supportive and relevant learning environment through the design and delivery of group teaching, the preparation of high quality learning resources and academically rigorous/challenging lectures, making effective use of technology;
- Teaching on a range of modules, across the undergraduate and MA programmes. These are likely to include the level 1 option [MEDV1080](#) Religion and Culture in the Western Middle Ages; level 2 option modules: [HIST2110](#) Cult of Saints and [HIST2112](#) Medieval Jewish Communities; MA module [HIST5875M](#) Lifecycles: Birth, Death and Illness in the Middle Ages; and the team taught modules [MEDV5295M](#) Medieval Religious Communities and [MEDV5120M](#) Palaeography: Reading Medieval Manuscripts;
- Contribute seminars and lectures to team taught modules, as appropriate;
- Supervision of undergraduate and master's dissertations, as appropriate;
- Co-supervision of PGRs working in this field, undertaken in each case alongside an experienced co-supervisor;
- Preparing students for assessment tasks, by offering appropriate guidance; grading work once submitted and providing timely, constructive feedback in accordance with and with reference to published marking criteria;
- Facilitating the process of gaining feedback from students and evaluating module teaching in the light of experience, students' achievement and feedback;



- Administration associated with module delivery and maintaining accurate records including student attendance and assessment records.

These duties provide a framework for the role and should not be regarded as a definitive list. Other reasonable duties may be required consistent with the grade of the post.

## What will you bring to the role?

As a Teaching Fellow you will have:

- A Ph.D. in Medieval History, or a cognate discipline, or be near to completion, meaning the initial version of the doctoral thesis has been submitted;
- A strong track record in the field of Medieval History or Medieval Studies;
- Experience of teaching Medieval History in a University environment, and the ability to interact with students in ways that will enhance the student experience;
- The ability to deliver inspirational research-led teaching on Medieval History, including themes relating to religious cultures, communities, beliefs and practices;
- Good time management and planning skills, with the ability to meet tight deadlines and work effectively under pressure, individually and in a team;
- Excellent written and verbal communication skills, including presentation skills and the ability to communicate effectively;
- A proven ability to set priorities in your academic and professional activities, to work effectively without close supervision, and to assume responsibility for teaching and administration;
- The ability and/or willingness to develop and teach syllabuses that includes subjects and historians often underrepresented in the discipline and/or to consider the needs of a diverse student body.

You may also have:

- A relevant teaching qualification and a Higher Education Academy Fellowship.
- Evidence of having actively advanced equalities and inclusion in your place of work.
- Experience of PGR supervision



## How to apply

You can apply for this role online; more guidance can be found on our [How to Apply](#) information page. Applications should be submitted by **23.59** (UK time) on the advertised closing date.

## Contact information

To explore the post further or for any queries you may have, please contact:

**Professor Andrea Major, Head of School of History**

Tel: +44 (0)113 343 1829

Email: [a.major@leeds.ac.uk](mailto:a.major@leeds.ac.uk)

## Additional information

Find out more about the [School of History](#) and the [Institute for Medieval Studies](#)

### Working at Leeds

Find out more about the benefits of working at the University and what it is like to live and work in the Leeds area on our [Working at Leeds](#) information page.

### Candidates with disabilities

Information for candidates with disabilities, impairments or health conditions, including requesting alternative formats, can be found on our [Accessibility](#) information page or by getting in touch with us at [disclosure@leeds.ac.uk](mailto:disclosure@leeds.ac.uk).

## Criminal record information

### Rehabilitation of Offenders Act 1974

A criminal record check is not required for this position. However, all applicants will be required to declare if they have any 'unspent' criminal offences, including those pending.

Any offer of appointment will be in accordance with our Criminal Records policy. You can find out more about required checks and declarations in our [Criminal Records](#) information page.

