



UNIVERSITY OF LEEDS

APPENDIX



Clinical Associate Professor in Paediatric Dentistry

With Honorary Consultant Status

CLINICAL PROGRAMMED ACTIVITIES

An Honorary Consultant appointment with the Leeds Teaching Hospitals NHS Trust will be available for the successful candidate, based at the Leeds Dental Institute. It is expected that time will be divided between clinical activity (4.5 PAs), academic activity (4.0 PAs) and supporting professional activities (1.5 PAs). The precise clinical commitments will be dependent upon the individual clinical expertise of the successful candidate and will be determined through joint discussion and agreement with the University of Leeds and Leeds Teaching Hospitals NHS Trust.

The post will be subject to joint job planning and appraisal by the University and NHS.

Honorary consultant contract

You will be awarded an honorary NHS contract with the Leeds Teaching Hospitals NHS Trust.

You will join a team of established consultants and honorary consultants, to provide a comprehensive Paediatric Dentistry Service. Your general conduct in this respect should comply with the standards set out by the Trust, which includes standards of conduct and behaviour, training, leave arrangements, infection control, health and safety, equality and diversity and your responsibility as a senior leader within the organisation.

To see what other exciting things are happening in the School of Dentistry please visit our [website](#).

Key Responsibilities

You will be responsible to the Head of the Division of Paediatric Dentistry and through them to the Dean of the School of Dentistry and ultimately accountable to the Executive Dean of the Faculty of Medicine and Health and to the Council of the University. You will be required to devote the whole of your time to the duties of the post.

In respect of any clinical and NHS Duties (Leeds Teaching Hospitals NHS Trust - LTHT), you will be accountable to the LTHT Medical Director.

Job plan and working arrangements

A sample job plan is outlined below but the precise details will be dependent on the interests and expertise of the successful candidate. It is anticipated that the job plan will incorporate the indicative split of PAs as described elsewhere in this Appendix. The precise clinical commitments will be dependent upon the individual clinical expertise of the successful candidate and will be determined through joint discussion and agreement with the University of Leeds and Leeds Teaching Hospitals.

A job plan review will take place annually, normally with the Trust Clinical Director or Clinical Management Team and University Academic Lead or Head of School. The annual job plan review may result in a revised prospective job plan. There may be an interim review of the job plan where duties, responsibilities, accountability arrangements or objectives have changed or need to change significantly within the area.

The post is subject to clinical governance arrangements through the NHS Trust and a rolling programme of Audit is conducted, with support.

Please note that this is an indicative job plan. The exact details of the sessional timetable will be negotiated with the successful candidate. The duties of the post may be changed with the agreement of the post holder and funding bodies.

Indicative job plan

The exact nature of the clinical commitment associated with this role will be determined by the clinical expertise and interests of the successful applicant, in joint discussion and agreement with the University of Leeds and Leeds Teaching Hospitals NHS Trust.

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
AM	Supporting Activity (SPA 1PA)	Consultant Clinic (postgrad & specialty trainee) (DCC 1PA)	Personal Treatment Clinic (DCC 1PA)	Academic (1 External PA)	Sedation Clinic or GA (postgrad & specialty trainee) 1:2 (DCC 0.5PA)
					Supporting Activity 1:2 (SPA 0.5PA)
PM	Undergraduate Treatment Clinic (DCC 1PA)	Academic (1 External PA)	Undergraduate Treatment Clinic (DCC 1PA)	Academic (1 External PA)	Academic (1 External PA)

Note: This is an indicative job plan with clinic administration included in the DCC PAs.

On Call Rota

There is no on-call requirement for this post

Joint appraisals

In line with the Follett Report recommendations, the University of Leeds has been working closely with the local NHS Trusts in implementing joint appraisals. You will be expected to participate in a joint appraisal arrangement as agreed locally on an annual basis. The 'joint appraisal' will be conducted by two appraisers, one from the University and one from the NHS, working together with one appraisee on a single occasion. There will be a requirement for annual NHS job planning and the University Annual Academic Meeting.

Continuing professional development

In the discharge of their responsibilities, the post holder will be expected to maintain and update their skills and knowledge through appropriate continuing professional development.

The University and Trust fully support the requirements of the GDC for CPD. This essential component of an Honorary Consultant's professional activities will be reviewed during the joint appraisal process. Time and financial support for these activities will be allowed in accordance with the Trust's Leave policy.

Professional registration

All honorary consultants should maintain their specialist listing with the GDC and comply with the standards expected so that they are professionally 'in good standing'. Regular joint appraisal is a contractual requirement for all honorary consultant staff.

The University and Trust attach considerable importance to this approach, which is intended to be of benefit to individual honorary consultants and to support the highest possible standards in the delivery of healthcare and services.

You will be required to maintain GDC registration and specialist listing so long as you remain employed with the University of Leeds, confirming to your line manager that renewal has been carried out as required. You should produce documentation giving evidence of your registration and specialist listing upon request.

Mentoring

The University has a mentorship scheme which Honorary Consultants are eligible to participate in. In addition Leeds Teaching Hospitals NHS Trust encourage all Honorary Consultants to participate in the activities established by the Trust to support dentists in their new role, such as the New Consultants' Network and a formal mentoring programme.

The LTHT's mentoring programme aims to provide structured support for new consultants joining the Trust and is available to Honorary Consultants.

Resources available to support you:

- Research programme and criteria – you will facilitate and contribute to the current clinical research programmes and further develop clinical and multi-disciplinary programmes.
- Clinical support and research facilities, including the University of Leeds and Wellcome Trust funded Dental Translational and Clinical Research Unit.
- Basic science academic collaborators and laboratories.
- A fully equipped office with IT facilities (PC, email and appropriate IT systems) will be provided.
- Administrative support.

List of staff the post holder will work with:

Prof Bernadette Drummond	Professor in Paediatric Dentistry
Dr John Steele	Clinical Director LDI
Dr Peter Day	Clinical Associate Professor/Consultant in Paediatric Dentistry
Dr Jinous Tahmassebi	Clinical Associate Professor/Specialist in Paediatric Dentistry
Dr Richard Balmer	Clinical Lecturer/Consultant in Paediatric Dentistry
Dr Kate Kenny	Clinical Lecturer/Specialist in Paediatric Dentistry
Dr Stephen Fayle	Consultant in Paediatric Dentistry
Dr Rosemary Bryan	Consultant in Paediatric Dentistry
Dr Elizabeth O'Sullivan	Consultant in Paediatric Dentistry
Dr Susan Kindelan	Consultant in Paediatric Dentistry
Dr Sinead McDonnell	Consultant in Paediatric Dentistry
Dr Collette Gardner	Consultant in Paediatric Dentistry