



UNIVERSITY OF LEEDS

CANDIDATE BRIEF

Football Activator, Sport & Physical Activity, Facilities Directorate



Salary: Grade 2 (£16,460 - £16,766 p.a. pro-rata)

Job Reference: FDCCS1257

Closing date: Friday 6 September 2019

Fixed term from 23 September 2019 to 30 June 2020 (working approximately 5-6 hours per week during term time only)

Football Activator – Sport & Physical Activity, Facilities Directorate

Are you a current University of Leeds undergraduate or postgraduate student with a passion for football? Are you interested in promoting and developing programmes to increase participation in football across specific target groups?

You will support our vision of being the sector leader for student experience in sport and physical activity by impacting on our social football offer and community outreach work. This position is jointly funded by the University & British Universities and Colleges Sport (BUCS)). You will gain valuable experience supporting projects which raise awareness of football and improve access and entry points within the University and the wider community football landscape.

We seek to appoint a Football Activator in the 2019-20 academic year with a particular focus on increasing university participation amongst women & girls, and on supporting our ever-expanding portfolio of activities in local schools and community groups. You will support the organisation and coordination of playing opportunities on campus including intramural leagues, social sessions, coaching sessions and taster sessions, delivering and maintaining high standards for participants at all levels of play. You will also support sustainable partnerships between the University and the wider community. As well as delivering attractive, high quality participation opportunities, you will encourage the development and recruitment of volunteers, referees and coaches to support our various community football programmes and interventions.

You will be required to work flexibly to meet the needs of the role, which may include evening and weekend work when appropriate, and working variable hours (hours will be approximately 5-6 hours per week during term time only).

What does the role entail?

As a Football Activator your main duties will include:

- Delivering regular and one-off events, sessions and tournaments with a particular focus on increasing female engagement and participation in football;
- Supporting the expansion of our community outreach programme through engagement with local schools, the Leeds Rhinos Foundation and community groups;
- Working with the Leeds University Union men's and women's football clubs and coaches to promote coaching, volunteering and officiating opportunities within the social programme and wider community projects;
- Co-ordinating training to support the development of our student workforce of qualified coaches and volunteers;



- Supporting the Social Sport and Coach Education Co-ordinator to co-ordinate and organise elements of the social football leagues, and social sport sessions including the recruitment and coordination of the associated referees;
- Being the student representative on football related University working groups, collating and contributing the feedback and thoughts of students specific to this area;
- Measuring and monitoring participant attendance and satisfaction with the football offer at the University and disseminating results;
- Monitoring and recording student coaching and officiating hours.

These duties provide a framework for the role and should not be regarded as a definitive list. Other reasonable duties may be required consistent with the grade of the post.

What will you bring to the role?

As a Football Activator you will be/ will have:

- Commenced an undergraduate or postgraduate degree at the University of Leeds;
- Excellent written and verbal communication skills with a high level of accuracy and attention to detail;
- Excellent organisational skills and an ability to prioritise and plan work;
- A team-orientated approach, with a proven ability to work as part of a team;
- Experience of leading and motivating others;
- Experience of activity programming and/or event tournament planning and delivery;
- The ability to build relationships easily and quickly;
- The ability to develop innovative ideas;
- The ability to demonstrate behaviours in line with Commercial and Campus Support Services' and University values.

You may also have:

- A Football Association (FA) coaching or officiating qualification;
- Relevant coaching experience.



How to apply

You can apply for this role online; more guidance can be found on our How to Apply information page. Applications should be submitted by 23.59 (UK time) on the advertised closing date.

Contact information

To explore the post further or for any queries you may have, please contact:

Rachel Harrison, Social Sport & Coach Education Coordinator

Tel: +44 (0)113 343 0211

Email: r.j.harrison1@leeds.ac.uk

Suzzi Garnett, Sports Volunteering Officer

Tel: +44 (0)113 343 1544

Email: s.garnett@leeds.ac.uk

Additional information

Working at Leeds

Find out more about the benefits of working at the University and what it is like to live and work in the Leeds area on our [Working at Leeds](#) information page.

Candidates with disabilities

Information for candidates with disabilities, impairments or health conditions, including requesting alternative formats, can be found on our [Accessibility](#) information page or by getting in touch with us at disclosure@leeds.ac.uk.

Criminal record information

Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975

This post requires an enhanced and barred list criminal record check from the Disclosure and Barring Service (DBS), and any equivalent overseas authorities where relevant. The successful candidate will be required to give consent for the University to check their criminal record status. All applicants are required to make a self-declaration where applicable.

Any offer of appointment will be subject to the University being satisfied with the outcome of these checks in accordance with our Criminal Records policy. You can find out more about required checks and declarations in our [Criminal Records](#) information page.

