



UNIVERSITY OF LEEDS

## CANDIDATE BRIEF

**Lecturer (Teaching and Scholarship) in Behavioural Decision Making, Analytics, Technology and Operations Department, Leeds University**



**Salary: Grade 8 (£51,753 - £59,966 p.a. depending on experience)**

**Reporting to: Head of Analytics, Technology and Operations Department**

**Reference: BUSAT1013**

**Location: University of Leeds campus (with scope for hybrid working)**

**'We are open to discussing flexible working arrangements.'**

# **Lecturer (Teaching and Scholarship) in Behavioural Decision Making**

## **Analytics, Technology and Operations Department, Leeds University Business School**

**We are looking for colleagues who are passionate, committed and capable of delivering an excellent student experience.**

As a Lecturer (Teaching and Scholarship), you will provide effective and innovative teaching and demonstrate a potential to lead pedagogical thinking and developments in terms of teaching innovation, student experience and personal development.

You will be joining the Analytics, Technology and Operations Department ([ATOD](#)) within Leeds University Business School. You will have the opportunity to be a member of the Research Centres operating within the ATOD Department, including the world-renown [Centre for Decision Research](#), as well as other rich research communities in LUBS such as the Centre for Scholarship and Research in Business Education (ScRiBE).

You will carry out teaching and pedagogical research within ATOD and contribute to academic leadership in the field of business with specific emphasis on Behavioural Decision Making.

This is an exciting opportunity to become a part of a very successful department in our growing Business School here at the University of Leeds.

We are seeking individuals who can deliver research-led teaching in a wide range of topics related to Behavioural Decision Making. There are opportunities to teach in multiple undergraduate modules on Decision Making in Business and Management and our successful and globally highly ranked MSc in Business Analytics and Decision Sciences.

### **Main duties and responsibilities**

- Undertaking personal tutoring of students, including leading sessions in academic skills, transition to university life, employability and commercial skills;



- Teaching across a range of Behavioural Decision Making related topics, marking, and responding to student feedback and the provision of timely assessment and feedback;
- Supervising dissertations in your field and contributing to and leading taught modules where appropriate;
- Contributing to the design, development, planning and review of modules and programmes;
- Working with our students as members of a learning community to provide world class education and an excellent student experience;
- Maintaining and enhancing standards of student attainment at both undergraduate and postgraduate levels;
- Contributing to student enhancement in programme delivery, admissions and quality assurance;
- Developing and utilising innovative approaches to teaching and learning;
- Contributing effectively to the administrative process and committee structures of the Faculty and as appropriate the wider University;
- Playing a significant role in the design, development, planning and review of modules and programmes;
- Ensuring processes such as programme delivery, feedback and quality assurance are delivered effectively to enhance the student experience;
- Contributing effectively to the administrative processes and committee structures of the School/Faculty including taking on leadership roles and managing initiatives which facilitate School, Faculty or University performance or business.

These duties provide a framework for the role and should not be regarded as a definitive list. Other reasonable duties may be required consistent with the grade of the post.

## Qualifications and skills

### Essential

- A first degree and PhD (or close to completion) in Behavioural Decision Making or a closely allied discipline;
- A strong background in Behavioural Decision Making;
- Demonstrated experience of conducting research;



- Good time management and planning skills, with the ability to meet tight deadlines and work effectively under pressure;
- Excellent written and verbal communication skills including presentation skills and the ability to communicate effectively with a wide range of stakeholders;
- Proven ability to manage competing demands effectively, responsibly and without close support;
- A proven ability to work well both individually and in a team;
- A strong commitment to your own continuous professional development.
- A teaching profile and approach that reflects professional development and engagement with best practice;
- Experience in module planning and review;
- Experience of engagement in enhancement activities;
- Knowledge of programme delivery processes;
- A track record of engaged and /or pedagogy-related scholarly activity.

### **Desirable**

- A teaching profile and approach that reflects professional development and engagement with best practice;
- Experience in module planning and review;
- Experience of engagement in enhancement activities;
- Knowledge of programme delivery processes;
- A track record of engaged and /or pedagogy-related scholarly activity.
- A track record of successful, high quality, publications on Behavioural Decision Making.
- A willingness to periodically undertake teaching overseas with international partner institutions.

## **Additional information**

### **Working at Leeds**

We are a campus-based community and regular interaction with campus is an expectation of all roles in line with academic and service needs and the requirements of the role. We are also open to discussing flexible working arrangements. To find out more about the benefits of working at the University and what it is like to live and work in the Leeds area visit our [Working at Leeds](#) information page.



## **Our University**

### **Our University and School**

As an international research-intensive university, we welcome students and staff from all walks of life. We foster an inclusive environment where all can flourish and prosper, and we are proud of our strong commitment to student education.

At Leeds University Business School we work hard to ensure that our shared University values (collaboration, compassion, inclusivity and integrity) guide all our activities. We are committed to developing our culture so that we are able to work together to deliver our purpose to “make an exceptional impact on the economy, society and the planet”. We aim to do this by pursuing our goals of developing innovative solutions for society and building a community of responsible leaders.

Everyone at the Business School has a part to play in realising this vision - whether you are involved in education, research, external engagement or professional support. Everyone has skills, knowledge, talent and experience of value - we all have something to offer and we all have a part to play in contributing to collective success. This is at the heart of who we are and how we treat one another. We want all colleagues to feel excited about going to work, to feel valued, to be challenged, to feel part of something bigger and to have fun along the way. To make this a reality we expect all colleagues to champion our shared values, to help us to strengthen our culture and to contribute to our common purpose.

We are dedicated to diversifying our community and we welcome the unique contributions that individuals can bring, and particularly encourage applications from, but not limited to Black, Asian, people who belong to a minority ethnic community; people who identify as LGBT+; and disabled people. Candidates will always be selected based on merit and ability.

### **Information for disabled candidates**

Information for disabled candidates, impairments or health conditions, including requesting alternative formats, can be found under the ‘Accessibility’ heading on our [How to Apply](#) information page or by getting in touch by [emailing HR via hr@leeds.ac.uk](mailto:hr@leeds.ac.uk).

### **Criminal Record Information**



## **Rehabilitation of Offenders Act 1974**

A criminal record check is not required for this position. However, all applicants will be required to declare if they have any 'unspent' criminal offences, including those pending.

Any offer of appointment will be in accordance with our Criminal Records policy. You can find out more about required checks and declarations in our [Criminal Records](#) information page.

