CANDIDATE BRIEF
Auxiliary Dental Tutor - Skills Lab

Salary: Grade 6 (£26,052 – £31,076 p.a.)
Reference: MHDEN1071
Closing date: 11 January 2017

15 hours per week (Thursday and Friday)
Auxiliary Dental Tutor – Skills Lab
School of Dentistry, Faculty of Medicine and Health

Are you passionate about supporting the development of students in a Dental Laboratory setting? Do you have full Dental Nursing Registration with the UK General Dental Council? Would you like to assist in clinical audit and research?

You will contribute to, and develop the teaching, supervision and assessment of students within the MChD and Dental Hygiene and Therapy programmes within the School of Dentistry. You will also ensure appropriate and comparable clinical standards, with special reference to health and safety and infection prevention, are delivered in clinical skills settings and that this learning is transferred to clinical placement settings outside of the School of Dentistry.

You will be a fully registered Dental Nurse with relevant post-qualification experience and full UK General Dental Council registration. You will be able to demonstrate excellent interpersonal and communication skills with the ability to manage your time effectively and build relationships with staff and students.

What does the role entail?

As an Auxiliary Dental Tutor – Skills Lab, your main duties will include:

- Assisting in the delivery of lectures, tutorials, examinations and clinical skills delivery;
- Participating in the delivery of teaching through assisting clinical lab sessions, tutorials, group work, clinical tuition and student assessment;
- Assisting with supporting the examinations, continuous assessments and assignments for students;
- Participating in the regular review of courses;
- Developing subject material in accordance with curriculum and clinical requirements;
- Responsibility for the supervision of clinical skills relevant to registration and scope of practice as decreed by the General Dental Council. In particular you will be involved in pre-clinical training, and in smoothing the transition from the clinical skills lab to treating patients on the clinic;
• Assisting in clinical audit and research, particularly in relation to pre-clinical dental education;
• Continuing professional development in areas most pertinent to the post, with emphasis on learning and teaching;
• Participating in the undergraduate candidate selection process, including promotion of the School of Dentistry via avenues such as open days, school visits and involvement in the interview process.

These duties provide a framework for the role and should not be regarded as a definitive list. Other reasonable duties may be required consistent with the grade of the post.

**What will you bring to the role?**

As an Auxiliary Dental Tutor – Skills Lab you will have:
• Full Dental Nursing registration with UK General Dental Council;
• Relevant post qualification experience;
• Evidence of continuing professional development;
• The ability to work as a part of a team;
• Effective time management skills and the ability to work under pressure;
• Excellent interpersonal and communication skills (written and verbal) with the ability to work positively with both staff and students at all levels;
• The ability to carry out all the duties of a Dental Nurse;
• A flexible and adaptable approach to work.

You may also have:
• Certificate of Education qualification;
• Previous teaching experience;
• Computer literacy and knowledge of modern teaching aids (PowerPoint);
• Evidence of effective leadership skills.
How to apply

You can apply for this role online; more guidance can be found on our How to Apply information. Applications should be submitted by 23.59 (UK time) on the 11 January 2017.

Contact information

To explore the post further or for any queries you may have, please contact:

Mick Devlin, Skills Laboratory Technician
Tel: +44 (0)113 343 36142
Email: M.Devlin@leeds.ac.uk

Additional information

Find out more about the Faculty of Medicine and Health, School of Dentistry and Athena Swan in the Faculty.

Working at Leeds
You can find out more about our generous benefits package and more about what it is like to work at the University and live in the Leeds area in our Working at Leeds information.

Candidates with disabilities
Information for candidates with disabilities, impairments or health conditions, including requesting alternative formats, can be found in our Accessibility information or by getting in touch with us at disclosure@leeds.ac.uk.

Criminal record information

Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975
This post requires an enhanced and barred list criminal record check from the Disclosure and Barring Service (DBS), and any equivalent overseas authorities where relevant. The successful candidate will be required to give consent for the University to check their criminal record status. All applicants are required to make a self-where applicable.
Any offer of appointment will be subject to the University being satisfied with the outcome of these check, in accordance with our Criminal Records policy. You can find out more about required checks and declarations in our Criminal Records information.