



UNIVERSITY OF LEEDS

CANDIDATE BRIEF

Associate Professor in Online Business Education, Leeds University Business School



Salary: Grade 9 (£48,327 - £55,998 p.a)

Reference: LUBSC1221

Hours: Full time and Part Time (Subject to negotiation)

Permanent and Fixed Term Opportunities Available

Associate Professor in Online Business Education Leeds University Business School

Do you have experience of developing high quality student education and the design and delivery of on line learning? Do you have significant teaching experience in a business related subject, with the ability to manage processes and establish links across disciplines?

Leeds University Business School is world ranked and delivers undergraduate, Masters, PhD, Executive Education and MBA to over 3000 students from around 100 different countries. We are looking to appoint a number of academics on either a full time or part time basis to be part of our Faculty Online team and work closely with the University Online Distance Learning Centre in the development, delivery and quality enhancement of the School's ambitious plans for new postgraduate online distance learning programmes.

As an **Associate Professor in Online Business Education** you will be experienced in one or more of the following business disciplines:

- Accounting and finance
- Strategic management and management decision making
- Organisational behaviour
- International business
- Operations and information management
- Strategic human resource management
- Marketing

What does the role entail?

As an Associate Professor in Online Business Education your main duties will include:

- Leading the design and development of online postgraduate modules in business management;
- Undertaking research-led teaching of selected online modules as well as being involved in the assessment of examinations and course work;
- Ensuring processes such as programme delivery, admissions and quality assurance are delivered effectively to enhance the student experience;



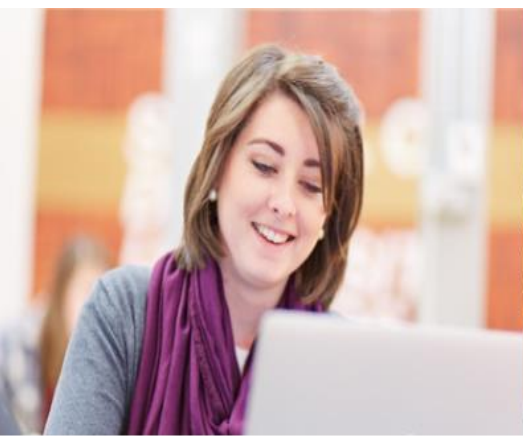
- Providing leadership and support to staff across the School in the development and delivery of online learning ;
- Providing support and guidance to students, providing timely feedback, acting as a personal tutor, resolving issues and/or referring to specialist parties, where appropriate;
- Identifying and establishing links with external partners to enhance the quality of the School's programmes, and the quality of the student experience;
- Participating in University groups and initiatives relating to digital learning and student education more widely.

These duties provide a framework for the role and should not be regarded as a definitive list. Other reasonable duties may be required consistent with the grade of the post.

What will you bring to the role?

As an Associate Professor in Online Business Education you will have:

- A masters degree in a business subject or equivalent professional work experience
- Significant experience in the development and delivery of high quality student education;
- Significant teaching experience including the review and development of the curriculum, developing and managing modules in one or more of the following subject areas:
 - Accounting and finance
 - Strategic management and management decision making
 - Organisational behaviour
 - International business
 - Operations and information management
 - Strategic human resource management
 - Marketing
- Experience in the development and delivery of high quality online modules with a good working knowledge of technology enhanced learning;
- The ability to demonstrate a creative and innovative approach to teaching;
- A proven ability to provide academic leadership, including the management of resources and staff;
- Experience of providing support and guidance to students;



- A high level of interpersonal and communication skills;
- Excellent decision making and organisational skills;
- The ability to present to a wide audience;
- The ability to inspire, influence and motivate others;
- The ability to work under pressure and deal with conflicting demands.

You may also have:

- A PhD in a relevant business area.

How to apply

You can apply for this role online; more guidance can be found on our [How to Apply](#) information page. Applications should be submitted by 23.59 (UK time) on the closing date.

Your application should include:

- a supporting statement evidencing how you believe your existing knowledge and experience equips you to carry out the role;
- a copy of your curriculum vitae giving full details of qualifications and experience.

Contact information

To explore the post further or for any queries you may have, please contact:

Dr Jonathan Muir

Tel: +44 (0)113 343 4597

Email: J.Muir@leeds.ac.uk

Additional information

Working at Leeds

You can find out more about our generous benefits package and more about what it is like to work at the University and live in the Leeds area on our [Working at Leeds](#) information page.



Candidates with disabilities

Information for candidates with disabilities, impairments or health conditions, including requesting alternative formats, can be found on our [Accessibility](#) information page or by getting in touch with us at disclosure@leeds.ac.uk.

Criminal record information

Rehabilitation of Offenders Act 1974

A criminal record check is not required for this position. However, all applicants will be required to declare if they have any 'unspent' criminal offences, including those pending.

Any offer of appointment will be in accordance with our Criminal Records policy. You can find out more about required checks and declarations in our [Criminal Records](#) information page.

