Faculty of Medicine and Health
School of Healthcare

Tutor in Nursing
Full-time secondments will be considered

Are you passionate about delivering innovative, effective and inspiring teaching for an exceptional student experience? Do you have current NMC registration and experience of teaching students and / or professional groups in nursing or healthcare?

The School of Healthcare invites applications for a Tutor in Nursing to contribute to their teaching portfolio; working primarily with undergraduate adult, child and mental health nurses delivering high quality education for the pre-registration BSc (Hons) in Nursing.

You will have the opportunity to teach a range of subjects, which will focus upon teaching clinical skills and the theoretical and practical elements of the fundamentals of nursing practice. You will also be involved in the post-graduate module on Independent and Supplementary Prescribing for Nurses and Midwives within the MSc in Advanced Practice programme.

You will have a Master’s degree in Nursing (or another related discipline) with current NMC registration and some post qualifying clinical experience. You will also have completed an NMC approved Independent Nurse Prescribing qualification (showing on the NMC register). Experience of teaching students and / or professional groups (providing formal or informal teaching) in nursing or healthcare is essential.

The post is available immediately and will be based in the School of Healthcare (Baines Wing).

The University of Leeds is committed to providing equal opportunities for all and offers a range of family friendly policies. The University is a charter member of Athena SWAN and holds the Bronze award. The School of Healthcare holds the Bronze award. We are committed to being an inclusive school that values all staff, and we are happy to consider job share applications and requests for flexible working arrangements from our employees.

University Grade 6 (£26,052 – £31,076 p.a.) depending on qualifications and experience

To explore the post further or for any enquiries you may have, please contact:

Mrs Gayle Garland, Academic Unit Director
Tel: +44 (0)113 343 1340, email: g.a.garland@leeds.ac.uk

If you have any specific enquiries about your online application please contact:

Head of School Office
Tel: +44 (0) 113 343 1434, email: headofschooloffice@healthcare.leeds.ac.uk

Job Ref: MHHEA1093
Job Description

Background

There are three strategic objectives for the school which drive the purpose of this role:

- To integrate Research, Learning and Teaching, Innovation & Knowledge Transfer and Practice activities within the School and also the wider Faculty.
- To deliver high quality, research-orientated interdisciplinary portfolio of health and social care education.
- To raise the School’s international profile and standing as an academic centre of excellence, driving positive change in local, national and international health and social care communities.

Job Summary

You will draw on clinical or academic experience to deliver teaching in the field of nursing within the school. You will contribute to the School through involvement in innovations in student education and related scholarship. Administration duties will also be expected.

Main duties and responsibilities

- Prepare and teach module(s) within the established programme according to the learning outcomes set.
- With support, develop relevant teaching materials, mark assignments and exams and utilise the VLE to best effect for marking, feedback, organisation and management of teaching and learning.
- Assist in planning and organisation of modules.
- Deal with student queries about the content and the delivery of a module as well as providing advice to them where necessary.
- Conduct module evaluations and reviews where necessary and attend module meetings as required.
- Contribute to the duties of the module and programme teaching team where required.
- To work closely with colleagues to deliver and ensure a coordinated approach to clinical skills teaching.
- Provide academic supervision to students where appropriate.
- May be required to act as personal tutor to a designated group of students.
- Act as link lecturer to designated practice placement areas, undertaking educational audit and mentorship updates as required.
**Person Specification**

**Essential**

- Holds a Master’s degree in Nursing (or another relevant subject) with some post qualifying clinical experience
- Current registration with the NMC; including having completed an NMC approved Independent Nurse Prescribing qualification (showing on the NMC register)
- Evidence of excellent verbal and written communication skills
- Experience of teaching students and / or professional groups (formally or informally) in nursing or healthcare
- Evidence of the ability to deliver innovative, effective and inspiring teaching and to motivate and engender enthusiasm in others, as evidenced for example in feedback obtained from others
- Demonstrates an awareness of the potential of current educational technological advances in learning and teaching and of innovative approaches to teaching
- Ability to work flexibly within a team environment.

**Desirable**

- Holds a recognised teaching/educational qualification (e.g. clinical educational qualification or NMC Teacher qualification or similar)
- Experience of delivering ALS/ILS/BLS and moving and handling and/or willingness to undertake ALS/ILS/BLS and ROSPA training
- Has supported or mentored students in practice and has undertaken practice mentorship course and relevant and recent updates

**Professional Registration and Re-Validation**

As an NMC registrant it is your responsibility to ensure that your registration is maintained as ‘Effective’ with the NMC. You will be required to maintain registration, including re-validation so long as you remain employed with the University of Leeds, confirming to your line manager that renewal and re-validation has been carried out as required by the NMC. You should produce documentation giving evidence of your registration and re-validation upon request.

**University Values**

All staff are expected to operate in line with the university’s values and standards, which work as an integral part of our strategy and set out the principles of how we work together. More information about the university’s strategy and values is available at [http://www.leeds.ac.uk/comms/strategy/](http://www.leeds.ac.uk/comms/strategy/)
Faculty Information

With more than 6,000 students, 1,600 staff and annual research income of £50m, the Faculty of Medicine and Health at Leeds is bigger than some universities. Leeds has one of the largest medical and bioscience research bases in the UK, and is an acknowledged world leader in cancer, cardiovascular, psychiatric, genetic, musculo-skeletal and health services research. Treatments developed in Leeds are transforming the lives of people around the world living with conditions such as HIV, TB, diabetes and malaria.

School/Institute Information

The School of Healthcare is a research-led multidisciplinary school within the Faculty of Medicine and Health and one of the largest schools of its type in the UK. We are in the top two for Social Work in the Times league tables and top five for Nursing in the Complete University guide.

The School of Healthcare takes pride in being at the forefront of advancing the healthcare agenda, driving positive change and developments in healthcare policy, practice, research and education. The School offers courses of study at undergraduate and postgraduate levels, and has an expanding community of research students.

Our research is rated as ‘World leading’ and ‘Internationally excellent' in terms of originality, significance and rigour in the recent Research Excellence Framework (in UoA3 91% of activity was rated 3* or 4*) and the School has a vibrant research culture which influences national and international healthcare policy. We have a broad ranging team of highly-trained staff and award-winning researchers contributing to the professional areas of Nursing, Midwifery, Pharmacy, Social Work and Counselling & Psychotherapy.

We have embarked upon an ambitious investment plan with 5 new professors in Applied Health Research, and Nursing Research, key strategic appointments in maternal care, children’s nursing, social work and pharmacy, and a new Clinical Skills Suite. This will ensure that our education and research remain world-class and that students benefit from studying in a research-intensive environment where staff and students have the opportunity to thrive.

More information about the School can be obtained at http://medhealth.leeds.ac.uk/soh

Additional Information

Terms and Conditions

Details of the terms and conditions of employment for all staff at the university, including information on pensions and benefits, are available on the Human Resources web pages accessible via the links on the right hand side, or at http://hr.leeds.ac.uk/policies.

Disclosure and Barring Service checks

This post falls under the remit of the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975. As such, all applicants are required to declare any convictions, cautions, reprimands and warnings, including any pending criminal prosecutions and those which would otherwise be considered 'spent' under the 1974 Act. However, amendments to the Exceptions Order 1975 (2013) provide that certain ‘spent’ convictions and cautions are now 'protected' and are not subject to disclosure to employers, and cannot be taken into account. Guidance and criteria on the filtering of these cautions and convictions can be found on the Disclosure and Barring Service website. https://www.gov.uk/government/organisations/disclosure-and-barring-service and at http://www.legislation.gov.uk/uksi/2013/1198/pdfs/uksi_20131198_en.pdf
Declarations of any such information as described above, should be made in the ‘other personal details’ section of the application form and details sent to the Recruitment Officer at disclosure@leeds.ac.uk.

Enhanced Disclosure from the Disclosure and Barring Service (DBS) is required for this position. The successful applicant will be required to give consent for the University to check their criminal record status through independent verification (from the DBS). Information will be kept in strict confidence. Your offer of appointment will be subject to the University being satisfied with the outcome of these checks.

Disabled Applicants
The post is located in the School of Healthcare, Baines Wing. Disabled applicants wishing to review access to the building are invited to contact the department direct. Additional information may be sought from the Recruitment Officer, email disclosure@leeds.ac.uk or tel + 44 (0)113 343 1723.

Disabled applicants are not obliged to inform employers of their disability but will still be covered by the Equality Act once their disability becomes known.

Further information for applicants with disabilities, impairments or health conditions is available in the applicant guidance.