



UNIVERSITY OF LEEDS

CANDIDATE BRIEF

Senior E-Learning Developer, Digital Learning Service



Salary: Grade 7 (£32,004 – £38,183 p.a.)

Reference: CSDLS1014

Fixed-term for three years (due to the uncertainty of future funding)

Senior E-Learning Developer

Digital Learning Service, Corporate Services

Would you like to play a central role to a rapidly growing team? Are you an enthusiastic, experienced e-learning developer with relevant and up-to-date knowledge of current and emerging online learning technologies?

You will work as a key member of the Digital Learning Service, working alongside instructional designers, video production leads, animators and graphic designers to define the adoption and implementation of e-learning developments.

We are looking for someone with an innovative and creative approach to the investigation and implementation of e-learning development. This exciting position would suit a dynamic individual with proven experience in e-learning development, accompanied by excellent communication and organisational skills.

You will have proven experience of developing interactive, multimedia learning materials using a range of tools. You will also have extensive experience of using Virtual Learning Environments (VLE)/Learning Management Systems or equivalent online learning platforms.

What does the role entail?

As a Senior E-Learning Developer your main duties will include:

- Providing advice and guidance on the best use of software and online learning platforms to support e-learning provision;
- Supporting the development of innovative online learning resources using a range of rapid-authoring, e-learning and multimedia technologies;
- Ensuring that online courses and learning objects developed by the team adhere to accessibility standards, best practices in user interface design, and that the user experience of online learning is positive, engaging and supports the intended learning;
- Providing guidance and support on the appropriate use of technology to team members, academic staff, and other stakeholders involved in the development and delivery of online courses;
- Providing advice and guidance on the best practice use of Virtual Learning Environments/Learning Management Systems (VLE);



- Keeping up to date with innovations in the field of learning technology that can inform your own work and the work of the wider team as appropriate;
- Working with learning technologists across the institution to share and review best practice and to inform service and technology improvements.
- Investigating and piloting e-learning and related technology developments in learning, so that the digital learning programmes developed by the Service take full advantage of relevant innovations on offer;
- Setting development standards and establishing procedures for the development of exercises, scenarios, assessments and other interactive learning objects, utilising multimedia authoring tools and web technologies;
- Supporting the creative team with liaison between the Service and the wider University, attending forums, meetings and conferences, and disseminating news and updates to the team and other stakeholders;
- Working in collaboration with the University's VLE service, IT and other stakeholders to ensure the Digital Learning Service is able to test and implement the latest digital resources, software and plug-ins in a timely manner adhering to accessibility requirements;
- Responsibility for Learning Technology software license management, updates and maintenance;
- Line management of a team of creative staff within the Digital Learning Service, and to use your expertise and professional knowledge to mentor/coach less experienced colleagues.

These duties provide a framework for the role and should not be regarded as a definitive list. Other reasonable duties may be required consistent with the grade of the post.

What will you bring to the role?

As a Senior E-Learning Developer you will have:

- A Professional qualification or significant professional expertise in e-learning development;
- Significant experience of developing professional, interactive multimedia e-learning resources;
- Excellent knowledge and experience of the effective use of Virtual Learning Environments (e.g. Blackboard) or other online learning platforms;



- An advanced knowledge of rapid development software (e.g. Storyline, Captivate, Adapt, H5P) as well as Adobe Creative Cloud Suite or equivalent;
- Up-to-date knowledge of web/multimedia technologies (e.g. HTML5, CSS, javascript) and their use in an e-learning context;
- A creative approach to problem solving, using initiative and collaborating with others to resolve issues;
- A self-managing approach to work and an ability to work under pressure, prioritise, schedule and balance workloads to meet deadlines;
- Excellent interpersonal and communication skills;
- Previous experience of line-management and a proven ability to mobilise a team to produce high-quality, innovative e-learning materials;
- Experience of evaluating technologies and systems to understand fitness for purpose;
- Excellent analytical skills and an ability to think and behave strategically, formulating and implementing solutions.

You may also have:

- Experience of working in an academic environment;
- A strong understanding of technical standards for e-learning data (e.g. SCORM, xAPI/TinCan, LTI).

How to apply

You can apply for this role online; more guidance can be found on our [How to Apply](#) information page. Applications should be submitted by **23.59** (UK time) on the [advertised closing date](#).

Contact information

To explore the post further or for any queries you may have, please contact:

Carol Elston, Digital learning Manager

Tel: +44 (0)113 343 8819

Email: C.A.Elston@leeds.ac.uk



Additional information

Working at Leeds

Find out more about the benefits of working at the University and what it is like to live and work in the Leeds area on our [Working at Leeds](#) information page.

Candidates with disabilities

Information for candidates with disabilities, impairments or health conditions, including requesting alternative formats, can be found on our [Accessibility](#) information page or by getting in touch with us at disclosure@leeds.ac.uk.

Criminal record information

Rehabilitation of Offenders Act 1974

A criminal record check is not required for this position. However, all applicants will be required to declare if they have any 'unspent' criminal offences, including those pending.

Any offer of appointment will be in accordance with our Criminal Records policy. You can find out more about required checks and declarations in our [Criminal Records](#) information page.

